Thank you for your interest in Concordia University Chicago's online and on-campus Doctoral programs. These doctoral programs are for professional educators who want to expand their knowledge and acquire advanced theoretical and practical knowledge, along with leadership skills that will position you as an expert in your chosen field. This progressive approach to online instruction and learning facilitates the preparation of educators whose own education is as important to them as to those they serve.

This packet includes all of the information that you will need to be admitted into the program. Read through this packet carefully, and be sure to contact me if you have any questions. My team and I are committed to guiding you through the application process. Choosing where to go to graduate school is an important step, and I want to help you in any way that I can. You can reach me by phone at **(708) 957-5994** or by email at **hkains@graduateprogram.org**.

> **NOTE**: Concordia University Chicago strictly limits enrollment in each program and accepts reservations on a **first-come, first-served basis.**
> **Complete steps 1& 2 below to reserve your seat in this program.**

Apply online at https://engage.cuchicago.edu/apply/ for faster processing.

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1 Application

Submit your application online at **https://engage.cuchicago.edu/apply/**

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2 Information Meeting

Attend an online information meeting to have your $50 application fee waived.
If you are unable to attend a scheduled meeting, please contact **Holly Kains** for additional options.

Once you have reserved your seat, turn to **Page 2** or visit the **online checklist** to complete the remaining admission steps.

Congratulations on your pursuit of a Doctoral degree with Concordia University Chicago!

Sincerely,
Holly Kains
Graduate Information Office
(708) 957-5994
hkains@graduateprogram.org

CONCORDIA UNIVERSITY CHICAGO
Christ at the Center

Once you have reserved your seat, please continue with the following steps to complete your admission file. **NOTE: You will not be eligible for financial aid until your admission file is complete.**

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3 ## Financial Aid (Page 4)

Apply for financial aid and/or make arrangements for payment. You will need to complete the FAFSA online at **www.studentaid.gov**. **It is in your best interest to complete the financial aid process as early as possible.** Additional information and how to apply for financial aid can be found **online**. For assistance, call Concordia's financial aid help-line at **(708) 209-4093**.

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4 ## Official Transcripts (Page 5)

Arrange for all official, sealed academic transcripts from institutions where degrees were earned to be sent to the address below. For transcript review questions, contact the Office of Graduate Admission directly at **(708)-957-5994**. If you need help, further instructions are listed on page 5.

Transfer Credit Review Form: Complete this form only if you are requesting to transfer credit from graduate coursework into this program. This form must be completed and returned prior to beginning classes at CUC in order for your transcripts to be evaluated. **Request must be submitted at least one week prior to the semester start date.**

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5 ## Objective Statement

You may submit your statement directly to the Graduate Information Office **online**.

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6 ## Letter(s) of Recommendation

The easiest and fastest way to request a recommendation is to use our **online system**. This will allow us to e-mail reference forms directly to your recommender on your behalf. Two letters of recommendation are required for all programs.

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7 ## Professional Resume & Certificates

Please provide a copy of your resume that documents 2 years of teaching/administrative leadership experience and copies of your teaching/administrative certificates.

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8 ## Writing Sample

Please submit a paper that demonstrates your ability to write in a scholarly manner at a level typical of graduate work. A paper from your master's program would be most appropriate. This sample should be approximately 5 pages long (no longer than 5 pages); please submit the sample in Word format.

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9 ## Registration Form

You will receive this form from the Graduate Information Office approximately 4- 6 week prior to the program beginning.

Completing your application steps online at: **http://www.graduateprogram.org/concordia-chicago/doctoral/application-checklist** will allow for more immediate processing of your application.

Concordia University Chicago
Office of Graduate Admission and Student Services
7400 Augusta Street
River Forest, IL 60305-1499

(708)-957-7618

Application Fee Payment Form

Concordia University Chicago — *Christ at the Center*

TO PAY BY CREDIT CARD: Fill out this section and fax to (708)-957-7618

☐ Please use this section to pay your $50 non-refundable application fee.

☐ If you prefer, please contact the Graduate Information Office at **(708)-957-5994** to pay your fee by credit card over the phone.

If you have any questions, please call us at (708)-957-5994 **or e-mail** hkains@graduateprogram.org**.**

Student Name _____

Name on Card _____

Cardholder Address _____

City _____ **State** _____ **Zip Code** _____

Card Type: ☐ Visa ☐ MasterCard ☐ Discover   **Amount: $50.00**

Card Number _____ **Expiration Date** _____ **CCV#** _____

Cardholder Signature _____ **Date** _____

Telephone Number of Payee (_____)

(in case there is a problem processing the transaction and we need to contact the cardholder for additional information)

Effective 9-1-10 VISA will no longer be accepted for tuition payments

TO PAY BY CHECK:

Date I will be mailing my payment: _____

Signature _____

Checks made payable to: Concordia University
(CONCORDIA DOES NOT ACCEPT POST-DATED CHECKS)

Please note: Application and space reservation are NOT secure until your $50, non-refundable application fee is received.

Print Name _____

Mail check to:
Concordia University Chicago
Graduate Information Office
P.O. Box 1893, Frankfort, IL 60423

NOTE: **If you do not receive a statement prior to class starting, please contact the Business Services Office at (877) 453-0380**

BSO OFFICE USE ONLY

Date Received: _____ **Capture Number:** _____ **Entered on Account:** ☐ Yes ☐ No

Complete all steps below to apply for financial aid. **Note: There are financial aid options that are not based on need.** Most students in the off-campus programs use financial aid to pay for the program. We recommend that you complete these steps as soon as possible to make sure that your payment arrangements are in order by the first night of class. For help, please contact the Financial Aid Office at **(708) 209-3113**.

Please note: Endorsement Only programs are NOT eligible for Financial Aid. Only degree granting programs are eligible for Financial Aid.

HOW TO APPLY FOR FINANCIAL AID

1 **Complete the Free Application for Federal Student Aid at www.fafsa.gov.** Students beginning in Summer or Fall 2026 should submit the 2026-2027 form. You will need your 2024 Federal Tax Return. All students will need your FSA ID (**https://studentaid.gov/fsa-id/sign-in/landing**) and Concordia University Chicago's School Code (**001666**). Graduate students are considered independent for financial aid purposes.

2 **Review your Student Aid Report (SAR) for accuracy.** You will receive this form 7-10 days after the FAFSA is submitted. If there are any errors on your SAR, log back into your FAFSA to make corrections.

3 **You will receive your financial aid award letter from Concordia University Chicago.** This lists the financial aid that you qualify for. If you wish to decline all or a portion of the award, notify the Financial Aid Office in writing. Be sure to contact the Financial Aid Office if you have any questions about your award.

4 **Complete Loan Entrance Counseling and the Master Promissory Note.** Entrance Counseling is only required for first time Federal Direct Loan borrowers; all borrowers must complete a Master Promissory Note. Both can be completed at **www.studentaid.gov** (you will need your FSA ID from Step 1).

Questions? Call the Financial Aid Office at (708) 209-3113.

FEDERAL LOAN REQUIREMENTS

To be eligible to borrow funds under the Federal Direct Loan Program, you must:
- File the Free Application for Federal Student Aid (FAFSA)
- Be a U.S. Citizen or permanent resident
- Not be in default on prior educational loans
- Maintain satisfactory academic progress

THE FEDERAL (TITLE ONE) TEACHER LOAN FORGIVENESS PROGRAM

If you and your school qualify, this program may provide loan forgiveness for eligible Federal Stafford Loans. This is a separate program requiring separate forms and processes. The U.S. Department of Education will determine your eligibility for this program; Concordia University Chicago is not responsible to verify your eligibility for this program. Please do not base your enrollment on this program, as it can be difficult to ensure qualification for government programs which are subject to reform and funding changes.

You must call 1-800-4-FED-AID to verify your eligibility or visit https://studentaid.gov/sa/repay-loans/forgiveness-cancellation/teacher for more information.

CONCORDIA UNIVERSITY CHICAGO
Christ at the Center

Concordia University Chicago requires official, sealed transcripts from all previously attended colleges and universities where degrees were earned. Follow the steps below to request transcripts from each school that you attended.

REQUEST OFFICIAL TRANSCRIPTS:

There are multiple ways to request transcripts, and each college or university will have their own process.

ONLINE:

Official Electronic Copies:
grad.admission@cuchicago.edu

BY MAIL:

1 Contact the Registrar's office at your previously attended school, either by phone, email, or through your university's website.

2 Submit a transcript request following that school's procedures. Most colleges and universities require a signature or other official request in writing. Many schools have a Transcript Request Form available to download on the Registrar's website. Some will allow you to order transcripts online.

Note: Some colleges and universities charge a small fee for official transcripts. Be sure to enclose your fee with your transcript request to avoid a delay in processing.

3 It can often take several days for a transcript request to be processed and up to four weeks for transcripts to be reconciled into your file. When your transcripts are received, the Graduate Information Office will contact you, but if you have not received confirmation within 30 days, please contact us at **(708) 957-5994**.

Official Hard Copy Transcripts:
Concordia University Chicago
Graduate & ADP Admission Office
1115 Monroe Ave
River Forest, IL 60305

Remember: **An admission decision cannot be made until all official, sealed transcripts are received.**

Please Note: **If you received a degree from a foreign institution any international transcripts must be evaluated by a Concordia-approved international credentialing service. Please request a foreign transcript evaluation from one of the following: ECE (Educational Credential Evaluators), WES (World Education Services).**

Program Objectives

- Understand the complexities of educational settings in relation to adult learning and development, culture and organizational change, student achievement, assessment and data-driven decision making, and community outreach and collaboration
- Apply and analyze learning solutions that support and drive schools and educational settings for improved student achievement and success
- Strategically support the various stakeholders with informed and judicious decisions
- Identify and integrate leadership orientations that align with school improvement practices
- Exercise professional ethical behavior that supports the institutional mission and allocation of resources to support and achieve institutional objectives

Areas of Study

Course	Course Name
EDL 7110	Strategies of Ed. Leadership
EDL 7140	Organizational Change
EDL 7120	Research Based Decision-Making
RES 7605	Quantitative Analysis
Doctoral Track	
FPR 7011	Phil. and Theor. Foundations of Leadership
Ph.D. Track	
FPR 7300	Philosophy of Scientific Knowledge
EDL 7210	Policy Analysis
EDL 7300	Ethics for Ed. Leaders
EDL 6715	Providing Instructional Support
EDL 7240	Supervisory Theory and Practice
EDL 7260	School/District Imp. Using Data Analysis
EDL 6775	Leading School-Based Professional Learning Communities
EDU 7500	Instructional Coaching for Effective Teaching
EDU 7100	Curriculum Theory and Design
EDL 6988	Illinois Teacher Leader Practicum
EDL 7310	Organization and Community Partnerships
RES 7700	Qualitative Research
Ph.D. Track	
RES 7800	Mixed Methods Research
RES 7600	Survey Research
RES 7900	Research Design
COMP 7000	Comprehensive Exam (fee-based)
DISS 7010	Dissertation
DISS 7020	Dissertation
DISS 7030	Dissertation
DISS 8000	Dissertation Supervision (fee-based)

CONCORDIA UNIVERSITY CHICAGO
Christ at the Center

Program Objectives

- Prepares candidates for public or non-public district-wide administrative responsibilities
- Promotes the success of all students through developing and implementing a shared vision of learning which supports the learning process
- Develops advanced skills in management of the organization, operations and resources for a safe, efficient and effective learning environments in schools and the district
- Collaborate with staff, boards of education, students, families and community members in response to diverse educational and community interests and needs as well as mobilize community resources
- Demonstrate integrity, fairness and ethical behavior to support and advance the development of a moral educational community
- Understand and respond to the larger political, social, economic, legal and cultural contexts.

Areas of Study

Course	Course Name
EDL 7110	Strategies of Ed. Leadership
EDL 7140	Organizational Change
EDL 7120	Research Based Decision-Making
RES 7605	Quantitative Analysis
Doctoral Track	
FPR 7011	Phil. and Theor. Foundations of Leadership
Ph.D. Track	
FPR 7300	Philosophy of Scientific Knowledge
EDL 7210	Policy Analysis
EDL 7300	Ethics for Ed. Leaders
EDL 7250	Legal Issues for School Districts
EDL 7240	Supervisory Theory and Practice
EDL 7260	School/District Imp. Using Data Analysis
EDL 7230	Ed. Finance
EDL 7220	HR Admin and Bargaining
EDL 7100	The Superintendency
EDL 7891	Internship: Superintendent
EDL 7310	Organization and Community Partnerships
RES 7700	Qualitative Research
Ph.D. Track	
RES 7800	Mixed Methods Research
RES 7600	Survey Research
RES 7900	Research Design
COMP 7000	Comprehensive Exam (fee-based)
DISS 7010	Dissertation
DISS 7020	Dissertation
DISS 7030	Dissertation
DISS 8000	Dissertation Supervision (fee-based)

CONCORDIA UNIVERSITY CHICAGO
Christ at the Center

Program Objectives

- Designed for educational experts who desire to design, implement, evaluate, and manage curriculum and instruction programs in K-12 schools
- Develop the abilities for research and critical thinking in the field of curriculum and instruction with a theoretical and practical knowledge
- Develop competency in curriculum evaluation, development, and mapping; to improve understanding in the teaching and learning process
- Build a strong professional background in areas related to curriculum and instruction
- Support and lead reform and change efforts related to teacher development in schools
- Assist in facilitating the exploration, discussion, and understanding of the challenges and possibilities of teacher education

Areas of Study

Course	Course Name
EDU 6135	Fundamentals of Learning Theory
EDL 7140	Organizational Change
EDL 7120	Research Based Decision Making
EDU 7100	Curriculum Theory and Design
Doctoral Track	
FPR 7011	Philosophical and Theoretical Foundations of Leadership
Ph.D. Track	
FPR 7300	Philosophy of Scientific Knowledge
EDL 7210	Policy Analysis
EDU 7XXX	Political and Social Contexts of Curriculum and Instruction
EDU 7XXX	Multicultural Education
EDL 7300	Ethics for Educational Leaders
EDU 6380	Assessment, Evaluation, and Data Driven Decision Making
EDT 6010	Integrating Technology Across the Curriculum
GME 6300	Introduction to Grants
RES 7605	Quantitative Analysis
RES 7700	Qualitative Analysis
RES 7820	Program Evaluation
EDU 7XXX	Curriculum Leadership
Ph.D. Track	
RES 7800	Mixed Methods Research
RES 7600 -or- RES 7620 -or- RES 7710	Survey Research Advanced Topics in Statistics Advanced Topics in Qualitative Analysis
RES 7900	Research Design
DISS 7010	Dissertation
COMP 7000	Comprehensive Examination (fee-based)
DISS 7020	Dissertation
DISS 7030	Dissertation
DISS 8000*	Dissertation Supervision (as needed, fee-based)

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Objectives

- Designed for candidates who desire to continue their education as educators and scholars prepared for leadership roles in the area of special education in public or private institutions
- Develops special education experts who can design, implement, evaluate, and manage programs in a variety of public and private settings
- Enhances the abilities for research and critical thinking in the field of special education, with a theoretical and practical knowledge
- Increases competency in special education leadership, curriculum modification and program evaluation
- Improve understanding of the needs of families as it relates to special services
- Understand the role of advocacy in supporting key stakeholders
- Support and lead reform and change efforts related to teacher development in special education

Areas of Study

Course	Course Name
EDL 6250	Special Education Law and Policy
EDL 7140	Organizational Change
EDL 7120	Research Based Decision Making
SPED 6375	Supervision of Programs for Children with Disabilities
Doctoral Track	
FPR 7011	Philosophical and Theoretical Foundations of Leadership
Ph.D. Track	
FPR 7300	Philosophy of Scientific Knowledge
EDL 7210	Policy Analysis
EDL 6310	Schools, Families and Trends in Special Education
SPED 7XXX	Principles of Applied Behavior Analysis
EDL 7300	Ethics for Educational Leaders
SPED 7XXX	Assistive Technology for Students with Disabilities
SPED 7XXX	Current Issues and Trends in Special Education
GME 6300	Introduction to Grants
RES 7605	Quantitative Analysis
RES 7700	Qualitative Analysis
SPED 7XXX	Seminar in Low Incidence Disabilities
SPED 7XXX	Seminar in High Incidence Disabilities
Ph.D. Track	
RES 7800	Mixed Methods Research
RES 7600 -or- RES 7620 -or- RES 7710	Survey Research Advanced Topic in Statistics Advanced Topics in Qualitative Analysis
RES 7900	Research Design
COMP 7000	Comprehensive Examination (fee-based)
DISS 7010	Dissertation
DISS 7020	Dissertation
DISS 7030	Dissertation
DISS 8000*	Dissertation Supervision (as needed, fee-based)

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Objectives

- Understand theoretical and evidence-based foundations of reading and writing processes and instruction.
- Use instructional approaches, materials, and an integrated comprehensive, balanced curriculum to support student learning in reading and writing.
- Use a variety of assessment tools and practices to plan and evaluate effective reading and writing instruction.
- Create and engage students in literacy practices that develop awareness, understanding, respect and valuing of differences in our society.
- Create a literate environment that fosters reading and writing by integrating foundational knowledge, instructional practices, approaches and methods, curriculum materials, and appropriate use of assessments.
- View professional learning and leadership as a career-long effort and responsibility. (Adapted from IRA Professional Standards, 2010)

Areas of Study

Course	Course Name
RLL 7000	Trends and Issues in Literacy Research
RLL 7010	Instructional Approaches Related to Reading, Writing & Language
EDL 7140	Organizational Change
RLL 7020	Development and Evaluation of Literacy Programs
EDL 7210	Policy Analysis
RLL 7030	Policy and Politics of Reading, Language, and Literacy
EDL 7300	Ethics of Educational Leaders
RLL 7040	Cultural and Socioeconomic Perspectives of Literature & Literacy
RLL 7200	Literacy Supervision, Leadership and Coaching
RLL 7050	New Literacies and Multiliteracies in Education
RLL 7060	Internship in Reading, Language, and Literacy (taken over two semesters)
RLL 7310	Writing in Recorded Thinking
RLL 7061	Internship in Reading, Language and Literacy
FPR 7011	Philosophical and Theoretical Foundations of Leadership
RES 7605	Quantitative Analysis
RES 7700	Qualitative Research
Ph.D. Track	
RES 7800	Mixed Methods Research
RES 7710 -or- RES 7620	Advanced Quantitative Analysis Advanced Qualitative Analysis
COMP 7000	Comprehensive Exam (fee based)
RES 7900	Research Design
DISS 7010	Dissertation
DISS 7020	Dissertation
DISS 7030	Dissertation
DISS 8000*	Dissertation Supervision (as needed, fee based)

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Objectives

- Prepares candidates for doctorate in leadership with a specialization in educational technology program
- Develops technology experts into technicians responsible for instructional design, human resource development, professional development, project management and continuing education of employees.
- Graduates will be able to design, implement, evaluate and manage educational technology for K-12 education, higher education, corporate training, medicine and continuing education in professional settings.
- Develop the research and critical thinking skills in the field of educational technology on both a theoretical and practical level; develop competency in technology development, implementation, and evaluation.
- Improve the connection between technology and the teaching and learning process; build a strong professional background in areas related to educational technology.
- Support and lead reform and change efforts related to technology practices and human resource management. Assist in facilitating the exploration, discussion, and understanding of challenges and possibilities of educational technology in a variety of educational settings.

Areas of Study

Course	Course Name
EDL7140	Organizational Change
EDT 7010	Theories in Educational Technology for Teaching and Learning
EDL 7210	Policy Analysis
RES 7605	Quantitative Analysis
EDT 7XXX	Design of Learning Environments
EDL 7300	Ethics for Educational Leaders
RES 7700	Qualitative Research
EDT 7XXX	Contemporary Issues in Technology and Instructional Design
EDT 7XXX	Technology Leadership in Organizations
EDT 7XXX	Data Management
EDT 7 XXX	Strategic Planning and Evaluation of Technology Programs
EDT 7XXX	Technology Department Management
EDT 7XXX	Human-Computer Interactions for Learning Systems*
EDT 7XXX	Technology Policy Analysis and Development**
EDT 7XXX	Designing for Online Learning Systems*
EDT 7XXX	Issues in Technology Design and Management**
EDT 7XXX	Project Management*
EDL 7620	School/District Improvement Using Data Analysis** OR
EDU 7100	Curriculum Theory and Design**
RES 7900	Research Design (4 credit hours)
Doctoral Track	
FPR 7011	Philosophical and Theoretical Foundations of Leadership
Ph.D. Track	
RES7800	Mixed Methods Research
FPR 7300	Philosophical of Scientific Knowledge
RES 7620	Advanced Topics in Statistics
COMP 7000	Comprehensive Exam (fee)
DISS 7010	Dissertation
DISS 7020	Dissertation
DISS 7030	Dissertation
DISS 8000	Dissertation Supervision (fee) (if needed)

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

CONCORDIA UNIVERSITY CHICAGO

Christ at the Center

Program Overview

The Superintendent Endorsement Ed.S program consists of seven courses (eight weeks in length and face to face) and three internship field based experiences (sixteen weeks each in length) which meet the State of Illinois requirements for the IL Superintendent Endorsement. A required four (4) hour Orientation Program supplements the program and provides the candidate with all resources for the program including portfolio design and development, as well as an overview of all standards of assessment. Throughout the Superintendent Endorsement Ed.S Program admission, internship enrollment, and internship processes, candidates are required to upload documents into an electronic portfolio set up for them in the University's Blackboard Learning Management System. Entries in the portfolio provide evidence of compliance with the requirements established by the Illinois State Board of Education (ISBE) for the superintendent endorsement program. Described below are the admission requirements and all coursework prescribed by ISBE which satisfies the IL Superintendent to be attached to a Professional Educator's License (PEL.) The thirty (30) semester hours of credit listed below are post-master's credit.

Provisional Admission Requirements to Concordia University:

- Evidence of a regionally accredited bachelor's and master's degree, with a minimum graduate cumulative GPA of 3.00
- Completed online application including an objective statement of the applicant's goals in pursuing the superintendent's endorsement
- Official transcripts from each college or university from which a degree was earned
- International transcripts must be evaluated by a Concordia approved international credentialing service, such as WES (World Education Services) or ECE (Educational Credential Evaluators)
- Hold a valid and current Illinois professional educator license (PEL) endorsed in general administrative, principal, chief school business official or director of special education
- Two letters of recommendation from individuals able to comment on the applicant's academic potential, personal character and competence and effectiveness in professional work
- Copy of professional resume

Full Admission Requirements to the Superintendent Endorsement Program:

Full admission to the program is granted after the first semester upon successful completion of the following:

- EDL 7111 Strategies of Educational Leadership
- EDL 7260 School and District Improvement Using Data Analysis
- Teacher Evaluator – Growth for Learning Modules 1-5 (PERA)
- Faculty Interview

Areas of Study

Law & Governance [9 credit hours]
- Policy Analysis
- Managing Legal and Human Resources Issues
- Ethics for Educational Leaders

Management [6 credit hours]
- Managing Illinois School District Finances
- Supervisory Theory and Practice
- Principal Evaluator – Growth for Learning Modules 1-5 (PERA)

Educational Leadership [6 credit hours]
- Strategies of Educational Leadership
- School and District Improvement Using Data Analysis

Field Based Experience* [9 credit hours]
- Superintendent as Instructional Leader: Internship I
- Superintendent as Change Agent: Internship II
- Superintendent as Human Relations and Resource Manager: Internship III

*Concordia University's field based experience training meets all state requirements which include the candidate completing three, sixteen week internships with their District Superintendent Internship Supervisor (DSIS) and the Concordia University Chicago Internship Supervisor (CUCIS).

Superintendent Endorsement Completion Requirements

To complete the Illinois Superintendent endorsement, the candidate must also:
- Successfully pass the IL Test #187 (or its successor) at the end of the course work and internships;
- Supply evidence of a passing score on the Illinois Test of Academic Proficiency (formerly the Illinois Test of Basic Skills) or ACT/SAT equivalent as established by ISBE, or equivalent out-of-state test recognized by ISBE (effective 8/9/16 if an educator was issued a teaching or support service personnel certificate before July 1, 1988 a test of Basic Skills is not required for issuance of an administrative endorsement);
- Successfully complete and pass Principal Evaluator – Growth for Learning Modules 1-5 (PERA);
- Provide proof of at least two years of full-time administrative or supervisory experience in a public school district or non-public school recognized in accordance with 23 Ill. Adm. Code 425 on the professional educator license endorsed in general administrative principal, chief school business official, or director of special education.

Tuition Guarantee

Tuition for Summer 2026 is $735 per credit hour. The Superintendent Ed.S and Educational Leadership with Superintendent Endorsement Doctorate programs are priced at $665 per credit hour. This rate is guaranteed not to increase over the life of your enrollment in the program as long as students remain continuously enrolled. In addition, a technology fee of $18 per credit hour ($54 per 3 credit course) will be assessed for the purpose of supporting and enhancing student learning (Concordia e-mail, Blackboard, text notifications). We reserve the right to offer different tuition rates, or change the prices of other programs.

Admission Requirements

- Application and $50 Application Fee
- Objective statement (include educational goals and/or objectives and their relationship to pursuing doctoral work at CUC)
- Documentation of 2 years of teaching and administrative leadership experience (resume, copy of teaching and principal/administrative certificate)
- Proof of master's degree from a regionally accredited institution with a GPA of 3.00
- Two letters of recommendation from individuals qualified to comment on the applicant's potential for doctoral study
- Original, official transcripts from all colleges and universities where degrees were earned
- Writing Sample

Once all materials are submitted and your file is complete, the following steps will be taken:

1. Your file will be reviewed by the Executive Director of Graduate Admission and Enrollment Services and the Doctoral Admission Committee.
2. At the committee's discretion, you may be invited to participate in an interview with the Faculty Doctoral Committee. Applicants who are not considered for the interview process will be notified.
3. Once an admission decision has been reached, you will be notified personally and in writing within a few days.

Admission to the Doctoral programs depends on several factors, including your cumulative Grade Point Average, program fit, letters of recommendation, professional experience, and writing abilities.

Cohort Information: Class size is limited to 15 students for Doctoral Programs.

The Office of Graduate Admission and Enrollment Services will send a letter and a graduate catalog upon receipt of your application and non-refundable $50.00 application fee. If you have any questions regarding your admission status, please feel free to contact us at:

Office of Graduate Admission and Student Services
Phone: 708-209-4093
Fax: 708-209-3454
Email: grad.admission@CUChicago.edu

Important Contact Information

Cohort Information-Graduate Information Office	**hkains@graduateprogram.org**	708-957-5994
Payment Plan-Office of Student Business Services		708-209-3241
Financial Assistance-Office of Student Financial Planning		708-209-3113
Online FAFSA Form	**www.studentaid.gov**	800-4-FED AID